DEPARTMENT OF EDUCATION
RECORDS SECTION, SDO MARINDUQUE
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Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE
Office of the Schools Division Superintendent

November 20, 2026

DIVISION MEMORANDUM
No. 108, s. 2026

TO : Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary, Secondary, and Integrated Schools
All Others Concerned

GENDER SENSITIVITY TRAINING CUM LEADERSHIP TRAINING FOR SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG) AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG) STUDENT LEADERS AND TEACHER-ADVISERS

1. In line with the Department of Education's commitment to promoting gender equality, inclusivity, and gender-responsive leadership in schools, and pursuant to **DepEd Order No. 027, s. 2013**, entitled *Guidelines on the Establishment of the Gender and Development (GAD) Focal Point System (GFPS)*, which provides the framework for institutionalizing GAD mechanisms and initiatives within the Department, and **Section 32 of the Provincial Gender and Development (GAD) Code of 2019**, which provides for the regular conduct of Gender Sensitivity Training for teachers and student leaders at all school levels, the Schools Division of Marinduque, through the Division Gender and Development Focal Point System (GFPS), shall conduct the **Gender Sensitivity Training cum Leadership Training for Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Student Leaders and Teacher-Advisers**.

2. The activity seeks to enhance the participants' understanding of gender sensitivity, stereotypes, biases, and inclusive practices; strengthen their leadership competencies in communication, collaboration, decision-making, and positive role modelling; and empower them to promote equal participation and foster safe, inclusive, and gender-responsive school environments.

3. The activity shall be conducted on **December 7-8, 2026, at Torrijos Gymnasium, Torrijos, Marinduque,** with the participation of all Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) student leaders/presidents and their respective teacher-advisers from public elementary and secondary schools in the Division. A total of four hundred fifty-eight (458) participants, comprising 229 student leaders and 229 teacher-advisers, are expected to participate in the training.

4. All concerned School Heads are requested to ensure the participation of their respective SELG/SSLG student leaders and teacher-advisers. The SELG/SSLG President

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shall be the official participant representing the respective school. In case the President is unavailable, the next-ranking officer shall attend as an alternate representative. School Heads are likewise requested to provide the necessary assistance and support to facilitate their attendance and active engagement throughout the training.

5. Pursuant to DepEd Order No. 013, s. 2024, teachers whose attendance in authorized activities falls on weekends, holidays, class suspensions, or school breaks shall be entitled to Vacation Service Credits (VSCs), subject to existing rules and regulations. In this regard, the Administrative Officer II assigned to the respective schools of the participants shall assist in the processing and facilitation of the applicable VSC claims and supporting documents. Meanwhile, non-teaching and related-teaching personnel shall be granted Compensatory Time-Off (CTO) pursuant to existing CSC-DBM guidelines.

6. The activity shall be implemented through the Division GFPS, in coordination with the Youth Formation Section and other concerned offices and stakeholders. The expenses relative to the conduct of the activity shall be charged against the Provincial GAD Fund, and other funds intended for the activity, subject to existing accounting and auditing rules and regulations. Meanwhile, travel expenses of participants may be charged to the school's local funds, subject to the availability of funds and existing accounting and auditing rules and regulations.

7. Enclosed are the List of Resource Persons, Program Management Team and Activity Matrix.

8. For clarifications, please contact Mrs. Fatima M. Villanueva and/or Mr. Andy L. Pergis, Project Development Officers I – Youth Formation Section, through fatima.villanueva002@deped.gov.ph and andy.pergis@deped.gov.ph, respectively.

9. Immediate dissemination of and appropriate action on this Memorandum are desired.

RONNIE S. MALLARI, PhD, CESO III
Regional Director
Concurrent Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: DepEd Order No. 027, s. 2013
Section 32 of the Provincial Gender and Development (GAD) Code of 2019

To be included in the Division Perpetual Index
under the following subjects:

MONITORING AND EVALUATION
TRAINING PROGRAMS

SGOD – YFD – FMV/ GENDER SENSITIVITY TRAINING CUM LEADERSHIP TRAINING FOR SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG) AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG) STUDENT LEADERS AND TEACHER-ADVISERS/ November 20, 2026

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Enclosure No. 1 to Division Memorandum No. 108, s. 2026

LIST OF RESOURCE PERSONS AND PROGRAM MANAGEMENT TEAM

Capacity Building on the Formulation of Localized Child Safeguarding Standards (LCSS)

NAME	POSITION	OFFICE	ROLE
1. Dr. Ronnie S. Mallari	Regional Director Concurrent Officer-in-Charge	SDO Marinduque	Division GFPS Head
2. Dr. Mabel F. Musa	Assistant Schools Division Superintendent	SDO Marinduque	Division GFPS TWG Chair
3. Maita M. Lazares	Chief Education Supervisor	SGOD	Program Manager
4. Dr. Elvin C. Perlas	Education Program Supervisor/GFPS Focal Person	SGOD	Program Manager
5. Atty. Ayzel Lea R. Palmero	Attorney III	Legal	Program Manager
6. Fatima M. Villanueva	Project Development Officer I	SGOD	Learning Manager
7. Andy L. Pergis	Project Development Officer I	SGOD	Learning Manager
8. Rey R. Raymundo	Education Program Specialist II	SGOD	M&E Manager
9. Amira Grace Regencia	Teacher I	Tagum National High School	Secretariat
10. Abegail Jalos Faderogao	Teacher VI	Buenavista National High School – Daykitin Annex	Secretariat
11. Goenalyn Alcaraz	Teacher II	Maniwaya National High School	Secretariat
12. Lovely Jardeleza	Teacher VI	Kasily National High School	Secretariat
13. Judy Ann Mendoza	Teacher III	Argao National High School	Secretariat
14. Joydie S. Ricaflanca	Teacher I	Torrijos Senior High School	Secretariat
15. Marielle M. Logmao	Teacher IV	Bonliw National High School	Documenter
16. Mark S. Anthony Villanueva	Teacher I	Bagtingon National HIgh School	Documenter
17. Dingson Lego	Teacher III	Tambangan National High School	Documenter
18. Alliah Maye M. Monroyo	Teacher III	Tagum National High School	Documenter
19. Christian Julius Llanes	Technical Assistant II	SGOD	Documenter
20. Jireh Jeff De Piedad	Government Internship Program	SGOD	Documenter
21. Kristof Jeruz J. Lamonte	Government Internship Program	SGOD	Documenter

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21. Kristof Jeruz J. Lamonte	Government Internship Program	SGOD	Documenter
22. Alma Teresa Del Mundo	Guidance Counselor III Marinduque National High School	Marinduque National High School	Resource Person
23. Jerahmeel M. Laderas	Master Teacher I	Marinduque National High School	Resource Person
24. Pinky Cuello	Head Teacher I	Marinduque National High School	Resource Person
25. PNP Representative	Philippine National Police	PNP Marinduque Police Provincial Office	Resource Person

Enclosure No. 2 to Division Memorandum No. 108, s. 2026

TRAINING MATRIX

Gender Sensitivity Training cum Leadership Training for Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Student Leaders and Teacher-Advisers

DATE AND TIME	DURATION	TOPIC / ACTIVITY	PERSON/S RESPONSIBLE
Day 1 December 7, 2026			
7:00-8:00 AM	60 mins	Arrival and Registration of Participants	
8:01-9:00 AM	60 mins	Opening Program: • Philippine National Anthem • Ecumenical Prayer • Recitation of DepEd QPS • Acknowledgement of Participants • Messages • Photo Documentation • Reminders • Leveling of Expectations	Program Management Team
9:01-10:00 AM	60 mins	**Child Protection Policy**	**Resource Person**
10:01-10:15 AM	15 mins	Health Break	
10:16 AM-12:00 NN	105 mins	**OSAEC-OSAEM**	**Resource Person**
12:01-1:00 PM	60 mins	Lunch Break	
1:01-1:15PM	15 mins	MOL	Program Management Team
1:16-2:45 PM	90 mins	**Lead Responsibly:** *Crime Prevention and Awareness for Students*	**PNP Representative**
2:46-3:00 PM	15 mins	Health Break	
3:01-4:15 PM	75 mins	**Values Formation:** *Values-Based Leadership: Character Before Position*	**Pinky Cuello**
4:16-4:30 PM	15 mins	Daily Evaluation/Wrap-Up	Program Management Team
Day 2 | December 8, 2026			
8:01-8:30 AM	30 mins	Management of Learning	Program Management Team
8:31-10:00 AM	90 mins	**Mental Health:** Conflict Resolution and Peer Mediation	**Alma Teresa B. del Mundo**

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10:01-10:15 AM	15 mins	Health Break	
10:16 AM-12:00 NN	105 mins	Resilient Leaders: Handling Pressure, Failure, and Criticism	**Jehrameel M. Laderas**
12:01-1:00 PM	60 mins	Lunch Break	
1:01-1:15 PM	15 mins	**Management of Learning**	Program Management Team
1:16-3:00	105 mins	Safe Spaces : Creating an Inclusive and Respectful School Environment	Resource Person
3:00-3:15 PM	15 mins	Health Break	
3:16-3:20PM	10 mins	Daily Evaluation	Program Management Team
3:21-4:00 PM	40 mins	CLOSING	Program Management Team